PANJ UNIVERSITY CHANDIGARH

fEstted. Under the Pan ab University Act III of 1947)

From:	To
The Assistant Registrar-II	1. D.U.I.
Pan jab University	2. D.S.W.
Chandigarh	3. Secretary to Vice-Chancellor
Large a shall year	4. The Chairperson/Director all Teaching Depts.
	5. The Directors of P.U. Regional Centers
	6.The Principals Constituent Colleges
	7. R.S.A

No. 2234-2305 ST/FC

Dated 03.05.2021

Subject: - Amendments in the guidelines/rules regarding fee concession/refund of fee existing in the Hand Book of Information as well as P.U. Calendar Volume III.

Dear Sir/Madame,

This is to inform you that the Vice-Chancellor in anticipation approval of the Syndicate has approved the proposed existing following guidelines/rules regarding fee concessiori/refund of fee w.e.f. the session 2020-2021, the same are reproduced as under:-

(9) ((9) Guidelines for freeship and tuition fee concession			
Sr. No	Page no in the Hand of Inform ation 2020	Sr. No.	Existing	Proposed/Aoiended
1.	12	9 (v)	(i) The total family income from all sources not exceed Rs. 2.5 lac per year. £or proof of family income from all sources should not exceed Rs. 2.5 lac per year, the income certificate shall be accepted when issued by the competent authority which shall mean the Tehsildar, SDM or the employer as the case may be. In addition an affidavit duly attested by a Magistrate. giving full details of total family income should be submitted. Candidates holding yellow cards/yellow ration	The total family income from all sources does not exceed Rs. 2.5 lac. Per annum and the income certificate shall be accepted when issued by the competent authority which shall mean the Executive Magistrate/ Tehsildar /Naib Tehsildar/ SDM. Candidates holding yellow cards/yellow ration cards would be given preference over other candidates provided other merit conditions remained the same.

			cards would be given preference over
other candidates provided other merit conditions remained the be.			
2.	t2	, "	For continuation of the freeship For continuation of the freeship granted to
			vi granted to students during the first students during the first year of admission to a
			year of admission to a course, the course, the following rider be imposed: The freeching will be continued in the subsequent
			following rider be imposed: 'The freeship will be continued in the subsequent
			"The freeship will be continued in the subsequent years only if the student passes the previous examination with a minimum of 60% marks in
			student passes the previous the aggregate or equivalent to CGPA for science / examination with a minimum of Engineering students and 55% marks for students
			60% marks in the agbregate or 6.3 in departments other than Science. Students
			CGPA for science / Engineering should not have any reappear in any paper." students and 55% marks for Photocopy of lower examination passed detail
			students and 55% marks for students in departments other than marks certificate may enclosed with the refund
			Science. Students should not have form.
			any reappear in any paper." If the detailed marks card of previous semester ha
			Photocopy of lower examination not been issued by the examination branch then thf
			passed detail marks certificate may marks of the said student should be verified by
			enclosed with the refund form. Chairperson/Director of the respective department
			Regional Centre.
(10)	Guid	elines	for grant of fee concession to the students, whose both parents are not surviving and there is
			come and those whose father has expired and mother is not able to bear his/her eapenditure
	ards s		
3.	13	9	Student must submit evidence in the form Student must submit evidence in the form of
			of affidavit duly attested by the 1st class affidavit duly attested by the Executive
	Magistrate certifying that:—		Magistrate certifying that:— Magistrate/Tehsildar/Naib Tehsildar/SDM
			(i) The income of the surviving mother or certifying that:—
			guardian is not more than 2.50,000/- (i) The income of the surviving mother or
			per annum including the income guardian/is not more than 2,50,000/- per
			accruing from agricultural land or any annum from all sources.
			urban property/shop/business. (ii) Not getting any fellowship/scholarship
			(ii) Not getting any from any source. If getting any
			fellowship/scholarship from any fellowship/scholarship, the student will have
			source. If getting any to refund the amount of
			fellowship/scholarship, the student fellowship/scholarship to the University to
			will have to refund the amount of get the benefit of I00% exemption in tuition
			fellowship/scholarship to the fee under this category
			University to get the benefit of 100%
			exemption in tuition fee under this
	10.0		category.
			les for Grant of *Means-Cum-Merit based Tuition fee Support"
4.	13,	1.	Family Annual Income Scholarship to be
			Income provided provided
			Less than Rs. I lakh 100% of the Up to Rs. I lakh 100% of the tuition fee
			tuition fee
			Between Rs. I lakh— 75% of the Rs.1,00,001 to Rs. 75% of the tuition fee
			Rs. 1,5 lakh tuition fee 1,50,000/-
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			Between Rs. 1.5 50% of the	Rs. 1,50,001 to 2,50,000/- 50% of the tuition Lee
			lakh—Rs. 2.5 lakh tuition fee	D- 250 001/ 4- 100/ -f4l- 4:::4:-:: f
			Between Rs. 2.5 10%. of the	, ,
			lakh—Rs. 3.5 lakh tuition fee	3,50,000/-
			Between Rs. 3.5 5% of the tuition fee	Rs. 3,50,001 to 4,50,000/- 5% of the tuition fee
5.	14	2		(i) Student must submit Eull detail of total family
<i>J</i> .	14	(i)		(i) Student must submit Full detail of total family income from all sources including the income
		(1)		accruing from agricultural land or any urban
				property/shop/business/ maintenance in the form of
				al'tidavit/certificate duly attested by the Executive
				Magistrate/Tehsildar/Naib T#hsildar/SDM.
			Chairperson/Director of the respective	Wiagistrato Tensificantivato Trinsificantis Divi.
			department.	
ó.	14	(v)	The scholarship shall be given to the	The scholarship shall be given to the students
			students pursuing regular degree courses	pursuing regular degree courses only and the
			only.	candidates must have passed the qualifying
			The diploma or certificate courses	academic examination with the minimum of 50%
			shall not be considered.	marks (Proof to be added).
				The diploma or certificate courses shall not be
				considered.
7.	14	(vii)	The Tuition Fee Support shall be	The Tuition Fee Support shall be continued in
			continued in the subsequent years only	the subsequent years only
			if:—	if:—
			a. The student passes the previous	
			examination with a minimum of 60	with a minimum of 60 percent marks in the
			percent marks in the aggregate or CGPA	aggregate or equivalent to CGPA for
			6.3 for Science/Engineering students,	Science/Engineering students. whichever is
			whichever is applicable and 55 percent	applicable and 55 percent marks for student in
			marks for student in departments other	departments other than science.
			than science.	
			_	b. Student should not have any reappear or
			Examination in first attempt i.e. should	compartment in any paper "Photocopy of lower
			not have a reappear or compartment.	examination passed detailed marks certificate may
			"Photocopy of lower examination passed	enclosed along with application form.
			detailed marks certificate may enclose	If the detailed marks card of previous semester has
			along with application form.	not been issued by the examination branch then the
				marks of the said student should be verified by
				ChairpersoWDirector of the respective departments
17	 	om F	a compagation to the Heisenster Francisco	Regional Centre
			e concession to the University Employees a	
8.	12	l	a the admissions of 1987-88, employees as as sons/daughters of University employees	Full Tuition fee concession to the University employees as well as sons/daughters of
	(2)	l		
			ying in the University Teaching	University employees studying in the University
			extrements/Colleges/enrolled in the University extrement of Correspondence Studies be granted	Teaching Departments and its Regional Centres,/University School of open Learning be
			on-fee concession as under:-	granted Tuition-Fee concession except Self—
		iuiii	on-ice concession as under	Financing courses is as under:
				THIANCING COURSES IS AS UNIDEL.

		Employee or one child	Full Tuition Fee Concession	Employee or one Child	Full Tuition Fee Concession
		Second and other Children ,if any	Half Tuition fee Concession	Second and other Children ,if any	Half Tuition fee Concession
		Note-In case the emplo	byee himself is in receipt of	Note-In case the employ	ree himself is in receipt of
		full fee concession, the	n all of his children will be	full Tuition fee conce	ssion during the current
		entitled to half fee cor	acession only.	academic session, then	for that academic session
				all of his children will b	e entitled to half Tuition
				fee concession only.	
Fee	Conc	ession to Blind/PWD st	udents	<u> </u>	
9.	11.	The free education, in	cluding examination fee, be	The free education, in	cluding examination fee,
	(1) (e)	provided to the comple	tely blind student belonging	be provided to the c	ompletely blind student
	(ii)	to below poverty line,	as described by the relevant	belonging to below pov	erty line, as described by
		Government notificat	ion/s, in any course/self-	the relevant Governme	ent notification/s, in any
		financing courses, on	ly for progressive courses	course/se1f-financing	course , only for
		and not for parallel co	urses in the University and	progressive courses and	not for parallel courses in
		its affiliated Colleges,	subject to the student being	the University and its a	ffiliated Colleges, subject
		otherwise eligible. The	candidate has to submit an	to the student being oth	erwise eligible.
		affidavit to this effect b	y 1st Class Magistrate.	exceed Rs. 2.5 lac. Per certificate shall be accertificate authority	from all sources does not r annum and the income epted when issued by the which shall mean the Tehsildar /Naib Tehsildar/
10	Cal.	The excess fee of Rs.2	200/- or more only, paid to	i, The excess exam	ination fee paid to the
	Vol III	the University by a stud	lent/ candidate for whatever	University by a	a student/ candidate for
	663	reasons may be refund	led to him/her by forfeiting	whatever reason	ns may be refunded to
	(3	to the University 10%	of the fee paid in excess,	him/her by forf	Ceiting to the University
		with the sanction of the	Registrar.	10% of the fee	paid in excess, with the
		Provided that the appli	cation for refund of excess	sanction of the I	Registrar.
		fee made only on th	e form prescribed by the	ii. If a student has	paid the fee to the
		University, must read	ch this office within three	University by	mistake/wrongly for
		months of the date of d	eposit of the excess fee	whatever reasons	s may be refunded to html
				her by forfeiting	to the University 10% ot

				the fee with the sanction of the Registrar.
				Provided that the application for refund of fee
				made on the form/contingent bill prescribed
				by the University, must reach this office
				within three months of the date of deposit of
				the excess fee/fee.
	11	VII	No fee be refunded to the ongoing students who	i. No fee to be refunded to the ongoing
			left the course in the mid of the course i.e. 2nd	student/s who left the course in the mid of
			semester and thereafter including those whp were	the course i.e. 2nd semester and thereafter
			admitted with late fee/charges in any course in the	in any course in the Teaching Department/
			Teaching Department/ Institute and its Regional	Institute and its Regional Centre
			Centre & later wished to withdraw or left his/her	ii. No late fee to be refunded who were
			seat izt the 'mid of the course'	admitted with date fee /charges in acy
				course in the Teaching Department/
				Institute and its Regional Centre & later
				wished to withdraw or left his/her seat.
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Yours faithfully

Assistant Registrar Accounts-II